


Rule for Writing Numbers:

Spell out numbers that can be expressed in one or two words and use digits for other numbers! (Write out *twenty* but not 167!) 

Lesson 7: Hyphens

Monday: Rules for Dividing Words at the End of a Line (Try to avoid if possible!)

- * If a word must be divided, divide it between syllables.
- * Do not divide one-syllable words; do not divide a word so that a single letter stands alone.

Tuesday:

Hyphens with numbers

Use a hyphen when writing out two-word numbers from *twenty-one* through *ninety-nine*.

Example: Thirty-four people attended the dinner.

Hyphens with fractions

Use a hyphen when writing fractions that are used as adjectives. (A fraction used as a noun does NOT need a hyphen.)

Example: Two thirds of the ore had been placed in the cart; however, only a four-fifths majority of the carts were available.

In your Writer's Notebook, write a sentence that uses a number that requires a hyphen. Then, write a sentence that uses a fraction as an adjective.

Wednesday: Hyphens after prefixes

Use a hyphen after a prefix that is followed by a proper noun or adjective.

Example: Many settlers moved west in the post-Revolutionary years.

Always use a hyphen in words with the prefixes *all-*, *ex-*, and *self-* (and with the suffix *-elect*).

Example: The ex-leader of the student council is now our governor-elect.

In your Writer's Notebook, write a sentence that uses a hyphen after a prefix followed by a proper noun or adjective. Then, write a sentence that includes a word with the prefix of *self-*.

Thursday: Hyphens with compound modifiers

Use a hyphen to connect a compound modifier that comes before a noun.

Example: Joe was a big-hearted man.

Do not use a hyphen with a compound modifier that includes a word ending in *-ly* or in a compound proper adjective.

Incorrect: a clearly-written paper

Correct: a clearly written paper

Incorrect: West-Indian music

Correct: West Indian music

In your Writer's Notebook, write a sentence that includes a compound modifier that uses a hyphen.



Lesson 7—Number Rule & Hyphens

Scan the following QR code to have more practice on the correct use of hyphens.



You can also read the following pages in the textbook that you have at home to improve your knowledge of the correct use of hyphens!



Writing & Grammar
Pages 623-624